

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.
Minutes of the Board of Directors Meeting Held on April 5, 2018
Panera**

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on April 5, 2018.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Sharon Jahn – President	x	
Hillary Keeton – Vice President	x	
Caroline Sage – Secretary/Publicity Chair	x	
Kim Csan – Treasurer		x
Nick Ciccolo – At Large/Sponsorship Chair	x	
Sarah Faulkner – At Large/Membership Chair		x
Rebecca Felts – Past President	x	
Craig Rupert – Webmaster		x

Call to Order

Sharon called the meeting to order at 8:22 a.m.

Secretary’s Report

The minutes from the March meeting were approved as distributed.

Treasurer’s Report

The treasurer’s report through March is approved as distributed.

Membership Report

Hillary brought back an idea from the Chapter Leadership meeting, that we could plan to send out a video about the value of membership.

Publicity Report

Caroline will prepare an April newsletter, and we will work to have information to share on the June meeting and social event.

Sponsorship Report

The initial email went out to sponsors. Delta Dental responded already. Cigna, RCM&D, Mercer, Hartford, Standard and Willis Towers Watson have committed. Unum and Airrosti haven’t responded yet. Nick will also send out a sponsorship request to SunLife and USI.

Old business:

- 1) Ideas for 2018 Meetings, with the person who will be reaching out to the possible speaker identified in italics and the confirmed speakers with a checkmark.

- a. June Health and Welfare All-Day Meeting
 - i. Behavioral Health presented by ReThink *Kim* ✓
 - ii. Specialty Drugs presented by ArchimedesRx *Kim*
 - iii. HCR or Family Leave Policies/Laws presented by Bryden *Sharon* ✓
 - iv. Individual Market presented by Tim O’Shea *Hillary*

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|---|-----------------|---|
| v. Value Based Care | <i>Caroline</i> | ✓ |
| vi. Opioid Management Strategies | <i>Sharan</i> | |
| b. September Finance Half-Day Meeting | | |
| i. Financial Engagement Strategies | <i>Caroline</i> | ✓ |
| ii. Traditional versus Roth 401(k) | <i>Rebecca</i> | |
| iii. ID Theft presented by Legal Resources | <i>Sharon</i> | ✓ |
| iv. Voluntary Benefits presented by MetLife | <i>Hillary</i> | |
| c. November Annual Meeting: Lewis Ginter | <i>Hillary</i> | |
| 2) Other Topics that are Pended, for future meeting consideration | | |
| a. Medicare Secondary Payer Rules (Hillary knows a contact) | | |
| b. Diversity and Inclusion presented by Tina | | |
| c. Virginia Marijuana Laws | | |
| d. Student Loans | | |
| 3) May Social Event | | |
| a. Circuit Bar will offer a beer card for \$15 that would pay for two beers. Pizza is \$6 per person, or there are food trucks that come. | | |
| b. Hillary has a call out to Wine Station. | | |
| c. Hillary asked about 5 – 7pm on a Thursday (except Thursday, 5/17). | | |

New business

- 1) Hillary suggested that we have a speaker on Opioid management. Sharan will ask a speaker from VCU if he is willing to present during the June session.
- 2) Hillary also suggested that we have a speaker on Virginia marijuana law, as we are in a more liberal state and this impacts employers who require drug testing.
- 3) The Chapter Registration Application has been redone and posted on the new website. Members submitting the application will send it to the new secretary email.
- 4) PayPal will be changed to send messages to the secretary email.

Adjournment

The meeting was adjourned at 8:58 am.

Next Meeting of the Board

The next Board meeting is scheduled for Thursday, May 3 at 8:15 a.m. at the Panera in Willow Lawn.

Respectfully submitted,

Caroline Sage, CEBS