

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.
Minutes of the Board of Directors Meeting Held on April 4, 2019
Panera**

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on April 4, 2019.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Hillary Keeton - President	x	
Kim Csan - Vice President	x	
Sarah Faulkner - Secretary/Publicity Chair	x	
Caroline Sage - Treasurer	x	
Nick Ciccolo - At Large/Sponsorship Chair	x	
Peter Thompson - At Large/Membership Chair		x
Sharon Jahn – Past President	x	
Craig Rupert – Webmaster		x

Call to Order

Hillary called the meeting to order at 8:20 a.m.

Secretary's Report

The minutes from the March meeting were approved as distributed.

Treasurer's Report

Caroline presented March Treasurer's report and was approved by the Board

Education Report

- 1) Finalized speaker list for June Half Day Session:
 - a. Cigna – Mike Greer
 - b. Sexual Harassment - Williams Mullen
 - c. Diversity – Tina Stevens
 - d. Healthcare Survey- Mercer
- 2) Discussed potential speakers for September Half Day session:
 - a. Purchasing Power
 - b. Smart Path
 - c. Legal Resources
 - d. Student Loan

Sponsorship Report

Nick communicated that sponsorship money was starting to come in, total of \$2500

Other Business Discussed:

- 1) Social place, time and catering confirmed- Tang and Biscuit May 16th
- 2) VMFA or Maymont for year end meeting
- 3) Kim discussed advantages and disadvantages of offering webinar sessions

Adjournment

The meeting was adjourned at 8:45 am.

Next Meeting of the Board

The next Board meeting is scheduled for Thursday, June 6th at 8:15 a.m. at the Panera in Willow Lawn.

Respectfully submitted,

Sarah Faulkner, CEBS, PHR