

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.
Minutes of the Board of Directors Meeting Held on August 2, 2018
Panera**

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on May 3, 2018.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Sharon Jahn – President	x	
Hillary Keeton – Vice President	x	
Caroline Sage – Secretary/Publicity Chair	x	
Kim Csan – Treasurer	x	
Nick Ciccolo – At Large/Sponsorship Chair		x
Sarah Faulkner – At Large/Membership Chair		x
Rebecca Felts – Past President	x	
Craig Rupert – Webmaster		x

Call to Order

Sharon called the meeting to order at 8:20 a.m.

Secretary’s Report

The minutes from the May meeting were approved as distributed.

Treasurer’s Report

The treasurer’s report through July is approved as distributed.

Education Report

- a. September Finance Half-Day Meeting – speakers must provide their presentation by the 23rd.
 - i. Financial Engagement Strategies *Caroline* ✓
 - ii. Health Savings Accounts and Recent Regulations *Hillary* ✓
 - iii. ID Theft presented by Legal Resources *Sharon* ✓
 - iv. Voluntary Benefits presented by MetLife *Hillary*

- b. November 8th Meeting will be Shane Tibbet from Louis Ginter, who is confirmed.

Membership Report

Sarah was not in attendance.

Publicity Report

Caroline will distribute the newsletter in the next two-three weeks, after the September Finance speakers are confirmed. Caroline will resend the google account information.

Sponsorship Report

Nick was not in attendance.

Old business:

- 1) Other Topics that are Pended, for future meeting consideration
 - a. Medicare Secondary Payer Rules (Hillary knows a contact)
 - b. Diversity and Inclusion presented by Tina
 - c. Virginia Marijuana Laws
 - d. Student Loans
- 2) Reaching out to new students and prospective members
 - a. Sharon suggested that the board send out Happy New Year card showing photos of all the fun our chapter is having!
 - b. Hillary will be able to post about the September event on LinkedIn.
 - c. The Board could consider having a Twitter account to post about events.

Adjournment

The meeting was adjourned at 8:48 am.

Next Meeting of the Board

The next Board meeting is scheduled for Thursday, September 6 at 8:15 a.m. at the Panera in Willow Lawn.

Respectfully submitted,

Caroline Sage, CEBS