

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.  
Minutes of the Board of Directors Meeting Held on August 6,  
2020 via Teleconference**

---

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on August 6, 2020.

<b><u>Board Member</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Kim Csan - President	x	
Sarah Faulkner - Vice President	x	
Bonnie Dean - Secretary		x
Peter Thompson - Treasurer	x	
Neil Turnage - At Large/Sponsorship Chair	x	
Nick Ciccolo - At Large/Membership Chair	x	
Hillary Keeton – Past President	x	
Craig Rupert – Webmaster		x

**Call to Order**

Kim called the meeting to order at 8:20 a.m.

**Secretary's Report**

The April minutes were approved as distributed.

**Treasurer's Report**

Peter provided the April, May, June and July Treasurer's report and it was approved by the Board.

**Education Report**

1. Board cancelled the September Session due to COVID-19.
2. Question was asked if there was going to be a grace period for CE credits and why the high price for the virtual conference. Kim looking into.

**Membership Report**

Nick is continuing to send reminder emails to exam passers and newly eligible folks in the area.

**Publicity Report**

Craig working on replacing controversial pictures on the site. Each board member needs to send individual picture to post for board member information 2020.

**Sponsorship Report**

Update will be provided at the next meeting.

**Other Business Discussed:**

- 1) Kim asked for ideas for a new board member for 2021. Nick may have someone, will reach out and see if they are interested.
- 2) Board was asked if there is an interest in having our annual dinner, think about and respond at next board meeting.

**Adjournment**

The meeting was adjourned at 8:33 a.m.

**Next Meeting of the Board**

The next Board meeting is scheduled for Thursday, September 3, 2020 at 8:15 a.m. as a teleconference. Dial in information will be provided on the meeting invite.

Respectfully submitted,

Kimberly Csan, CEBS