

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.
Minutes of the Board of Directors Meeting Held on August 4, 2022
Via Teleconference**

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on August 4, 2022.

Board Member	Present	Absent
Peter Thompson – President	x	
Vacant - Vice President		
Sarah Faulkner– Treasurer/Past President	x	
Vacant - Secretary		
Susan Woodward - At Large/Membership Chair	x	
Brittany Sims - At Large/Sponsorship Chair	x	
Craig Rupert – Webmaster		x

Call to Order

The meeting was called to order at 8:17 AM.

Secretary’s Report

The June 2022 Minutes were approved.

Treasurer’s Report

The June 2022 and July 2022 Treasurer’s Reports were approved.

Education Report

Nothing to report.

Membership Report

Nothing to report.

Publicity Report

Nothing to report.

Sponsorship Report

Nothing to report.

New Business

- The Board explored hosting an in person Fall Half-Day Education Meeting. Consideration was given to a proposed date, number of guest speakers, and possible topics of discussion.
- The Board agreed on October 20, 2022, to host the education meeting and recommended the session be limited to two (2) guest speakers.

The potential agenda discussed was as follows:

8:15 – 8:55am – Breakfast and Networking

9:00 – 9:50am – First Speaker

10:00 – 10:50am – Second Speaker

10:50 – 11:00am – Wrap-up and Conclusion

- Brittany suggested a potential speaker to present on mental health quality and access and would reach out to determine interest and availability. Sarah agreed to contact Westwood Club to check meeting space availability. Additional consideration and outreach will be needed to finalize the second topic and guest speaker.
- The Board discussed adding to its email distribution a representative from both the Gamma Iota Sigma (GIS) Chapter at Virginia Commonwealth University and the Richmond GIS Alumni Chapter.

Adjournment

There being no other business, the meeting was adjourned at 8:44 AM.

Next Meeting of the Board

The next Board meeting is scheduled for Thursday, September 1, 2022, at 8:15 a.m.

Respectfully submitted,

Peter S. Thompson, CEBS