

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.
Minutes of the Board of Directors Meeting Held on December 2, 2021
via Teleconference**

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on December 2, 2021.

Board Member	Present	Absent
Sarah Faulkner – President	x	
Peter Thompson - Vice President	x	
Bonnie Dean– Treasurer	x	
Brittany Sims - At Large/Sponsorship Chair	x	
Nick Ciccolo - At Large/Membership Chair	x	
Kim Csan – Past President		x
Craig Rupert – Webmaster	x	

Call to Order

Sarah called the meeting to order at 8:21 AM

Secretary’s Report

The October Minutes were approved.

Treasurer’s Report

The November Treasurer’s Report was approved.

Education Report

Board discussed doing in person education sessions in 2022 versus webinars.

Membership Report

Nick will continue to reach out. Looking to send out year-end/ new year blast.

Publicity Report

Nothing new to share.

Sponsorship Report

Nothing new to share.

New Business

- Bonnie will be stepping down from the Board
- Board will discuss and finalize 2022 Board members in January

Adjournment

The meeting was adjourned at 8:29 a.m.

Next Meeting of the Board

The next Board meeting is scheduled for Thursday, January 6, 2022 at 8:15 a.m. Dial in information will be provided on the meeting invite/ meeting agenda.

Respectfully submitted,

Sarah Faulkner, CEBS