

The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.
Minutes of the Board of Directors Meeting Held on December 8, 2022
Via Teleconference

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on December 8, 2022.

Board Member	Present	Absent
Peter Thompson – President	x	
Vacant - Vice President		
Sarah Faulkner– Treasurer/Past President	x	
Vacant - Secretary		
Susan Woodward - At Large/Membership Chair	x	
Brittany Sims - At Large/Sponsorship Chair	x	
Craig Rupert – Webmaster	x	

Call to Order

The meeting was called to order at 8:19 AM.

Secretary’s Report

The November 2022 Minutes were approved.

Treasurer’s Report

The November 2022 Treasurer’s Report was approved.

Education Report

Nothing to report.

Membership Report

Nothing to report.

Publicity Report

Nothing to report.

Sponsorship Report

Nothing to report.

New Business

- The Board discussed the transition of web site administration effective November 2022 from the local chapter to home office with the departure of Craig Rupert.

Home office will assume responsibility for updating the site with current news, make sure the events are up to date, and post marketing tile ads for the Society as well as local chapter minutes, newsletters, and other items of interest. The Board will serve as contact and be responsible for control of the web site accounts for payment purposes.

- The Board discussed recommendations of nominees for board officers in 2023. Several board members indicated they would reach out to their respective network to solicit interest in serving and continue efforts at recruiting new members. Peter indicated he would reach out to the home office for guidance and assistance with options to consider regarding the slate of officers.
- The Board discussed several ideas to recruit and re-engage members and agreed to revisit discussions in 2023 once the slate of officers was resolved.

Adjournment

There being no other business, the meeting was adjourned at 8:49 AM.

Next Meeting of the Board

The next Board meeting is scheduled for Thursday, January 5, 2023, at 8:15 a.m.

Respectfully submitted,

Peter S. Thompson, CEBS