

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.
Minutes of the Board of Directors Meeting Held on January 2, 2020
Westwood Club**

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on January 2, 2020.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Kim Csan - President	x	
Sarah Faulkner - Vice President	x	
Bonnie Dean - Secretary	x	
Peter Thompson - Treasurer	x	
Neil Turnage - At Large/Sponsorship Chair	x	
Nick Ciccolo - At Large/Membership Chair	x	
Hillary Keeton – Past President		x
Craig Rupert – Webmaster	x	

Call to Order

Kim called the meeting to order at 8:15 a.m.

Secretary's Report

The November minutes will be approved at the next meeting.

Treasurer's Report

Update to be provided in February. The October statement has been reconciled..

Education Report

- a. Board discussed April Education Meeting: proposed date April 9th. Neil to secure speaker. The following were potential topics to confirm:
 - Cadillac Tax
 - SECURE Act
- b. Board also discussed and confirmed having Education Half Day Session on June 11th. The following were potential topics to confirm:
 - Mercer Report Out
 - Political Implications/Landscape
 - Pharmacy
 - HealthCare Consolidations
 - PBM's

Membership Report

Update will be provided in February.

Publicity Report

The Board confirmed newsletter distribution to be sent in March. Neil to provide bio and picture.

Sponsorship Report

Update to be provided in February.

Other Business Discussed:

- 1) Craig will update website to include early bird rates for education sessions, new roles for the Board Members, etc.
- 2) Past positions were reminded to pass information on to new Board Members.

Adjournment

The meeting was adjourned at 9:02 am.

Next Meeting of the Board

The next Board meeting is scheduled for Thursday, February 6th at 8:15 a.m. as a teleconference. Dial in information will be provided on the meeting invite.

Respectfully submitted,

Bonnie Dean, CEBS