

The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.
Minutes of the Board of Directors Meeting Held on January 6,2022
via Teleconference

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on January 6, 2022.

Board Member	Present	Absent
Peter Thompson – President	x	
Vacant - Vice President		
Sarah Faulkner– Past President	x	
Brittany Sims - At Large/Sponsorship Chair	x	
Nick Ciccolo - At Large/Membership Chair	x	
Craig Rupert – Webmaster	x	

Call to Order

Sarah called the meeting to order at 8:22 AM

Secretary’s Report

The December Minutes were approved.

Treasurer’s Report

No Treasurer Report was presented during this meeting.

Education Report

Board discussed promoting hybrid education options for this year with ability to be onsite or join via webinar. Board will further look into topic and speaker opportunities.

Membership Report

Board will draft and send out New Year letter to existing and new members.

Publicity Report

Nothing new to share.

Sponsorship Report

Nothing new to share.

New Business

- Nick will be stepping down from the Membership Chair position. Nick has a potential person to backfill his position. Nick will make introductions in the coming weeks.

- Brittany Sims will remain in Sponsorship position through 2022 but will transition out in 2023 due to her moving out of the state.
- Peter and Sarah will arrange time for onsite Bank appointment to update contact information removing Bonnie and adding Peter.
- Peter discussed his new involvement with the Professional Development Committee and using their knowledge and resources as an outlet.
- A draft board list was provided to Jennifer Mathe for contact purposes. The Board will continue to work on filling vacant positions.
 - President: Peter Thompson
 - Treasurer: Sarah Faulkner
 - WebMaster : Craig Rupert
 - Sponsorship Chair : Brittany Sims
 - Membership Chair: Vacant
 - Vice President: Vacant
 - Secretary: Vacant

Adjournment

The meeting was adjourned at 8:42 AM

Next Meeting of the Board

The next Board meeting is scheduled for Thursday, February 3, 2022 at 8:15 a.m. Dial in information will be provided on the meeting invite/ meeting agenda.

Respectfully submitted,

Sarah Faulkner, CEBS