

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.  
Minutes of the Board of Directors Meeting Held on June 6, 2019  
Panera**

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The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on June 6, 2019.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Hillary Keeton - President	x	
Kim Csan - Vice President	x	
Sarah Faulkner - Secretary/Publicity Chair	x	
Caroline Sage - Treasurer		x
Nick Ciccolo - At Large/Sponsorship Chair		x
Peter Thompson - At Large/Membership Chair	x	
Sharon Jahn – Past President	x	
Craig Rupert – Webmaster		x

**Call to Order**

Hillary called the meeting to order at 8:15 a.m.

**Secretary's Report**

The minutes from the April meeting were approved as distributed.

**Treasurer's Report**

Caroline sent May Treasurer's report via email prior to meeting and was approved by Board. Board will need to review June report during August meeting.

**Education Report**

- 1) Discussed finalizing CE credit for upcoming June half day session. Kim was still in need of Cigna presentation.
- 2) Reviewed speakers for September Half Day session:
  - a. Purchasing Power
  - b. Smart Path
  - c. Legal Resources
  - d. Student Loan

**Membership Report**

Peter communicated our current membership count was at 46 and our goal for 2019 was reaching 50 members. Peter plans to reach out to the 6 recent grads.

**Other Business Discussed:**

- 1) Those who attended the social at Tang and Biscuit agreed the event was a success.
- 2) Year-end meeting will be scheduled for November 14<sup>th</sup> in hopes for Maymont to present.
- 3) Kim and Hillary discussed attending symposium. Peter suggested restaurant for Richmond CEBS sponsored dinner.

**Adjournment**

The meeting was adjourned at 8:43 am.

**Next Meeting of the Board**

The next Board meeting is scheduled for Thursday, August 1st at 8:15 a.m. at the Panera in Willow Lawn.

Respectfully submitted,

Sarah Faulkner, CEBS, PHR