

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.
Minutes of the Board of Directors Meeting Held on March 2, 2018
Panera**

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on March 2, 2018.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Sharon Jahn – President	x	
Hillary Keeton – Vice President		x
Caroline Sage – Secretary/Publicity Chair	x	
Kim Csan – Treasurer	x	
Nick Ciccolo – At Large/Sponsorship Chair	x	
Sarah Faulkner – At Large/Membership Chair	x	
Rebecca Felts – Past President	x	
Craig Rupert – Webmaster		x

Call to Order

Sharon called the meeting to order at 8:21 a.m.

Secretary’s Report

The minutes from the February meeting were approved as distributed.

Treasurer’s Report

The treasurer’s report through February is approved as distributed.

Membership Report

Sarah has been in touch with a few potential members and will plan to reach out to more after our website is up and running. Sharon will send a spreadsheet of the latest membership list to the board when she receives it.

Publicity Report

Caroline will distribute the newsletter to the board within the week. Thank you to Sarah for being a spotlight member of the newsletter! Caroline will include a message in the newsletter asking if there are members that would be at SHRM and therefore unable to attend the June event.

Sponsorship Report

Nick will be sending an email to potential sponsors today.

Old business:

- 1) The new website is live! The board appreciates Craig’s help in making this conversion!
- 2) Ideas for 2018 Meetings, with the person who will be reaching out to the possible speaker identified in italics and the confirmed speakers with a checkmark.

a. April General Meetings:

- i. Medicare Secondary Payer Rules *Hillary*
- ii. Mercer Annual Survey *Nick to ask today*
- iii. Diversity and Inclusion presented by Tina *Hillary*

- | | | |
|--|-----------------|---|
| b. June Health and Welfare All-Day Meeting | | |
| i. Behavioral Health presented by ReThink | <i>Kim</i> | ✓ |
| ii. Specialty Drugs presented by ArchimedesRx | <i>Kim</i> | |
| iii. HCR or Family Leave Policies/Laws presented by Bryden | <i>Sharon</i> | |
| iv. Individual Market presented by Tim O'Shea or his brother | <i>Hillary</i> | |
| v. Value Based Care | <i>Caroline</i> | ✓ |
| c. September Finance Half-Day Meeting | | |
| i. Financial Engagement Strategies | <i>Caroline</i> | ✓ |
| ii. Traditional versus Roth 401(k) | <i>Rebecca</i> | |
| iii. ID Theft presented by Legal Resources | <i>Sharon</i> | ✓ |
| iv. Voluntary Benefits presented by MetLife | <i>Hillary</i> | |
| d. November Annual Meeting: Lewis Ginter | <i>Hillary</i> | |

New business

- 1) May Social Event
 - a. Circuit and the Wine Loft were mentioned as possible ideas. Hillary will ask about holding a private event in one of those places on a Thursday (except Thursday, 5/17).

Adjournment

The meeting was adjourned at 8:48 am.

Next Meeting of the Board

The next Board meeting is scheduled for Thursday, April 5 at 8:15 a.m. at the Panera in Willow Lawn.

Respectfully submitted,

Caroline Sage, CEBS