

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.  
Minutes of the Board of Directors Meeting Held on March 5, 2020  
via Teleconference**

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The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on March 5, 2020.

| <u>Board Member</u>                       | <u>Present</u> | <u>Absent</u> |
|---|----------------|---------------|
| Kim Csan - President                      | x              |               |
| Sarah Faulkner - Vice President           |                | x             |
| Bonnie Dean - Secretary                   | x              |               |
| Peter Thompson - Treasurer                | x              |               |
| Neil Turnage - At Large/Sponsorship Chair |                | x             |
| Nick Ciccolo - At Large/Membership Chair  | x              |               |
| Hillary Keeton – Past President           | x              |               |
| Craig Rupert – Webmaster                  |                | x             |

**Call to Order**

Kim called the meeting to order at 8:17 a.m.

**Secretary's Report**

The February minutes were approved as distributed. Minutes should be distributed no later than the day prior to the meeting date.

**Treasurer's Report**

Peter provided the February Treasurer's report and it was approved by the Board. There were no expenses for the month.

**Education Report**

1. All dates have been confirmed with the Westwood Club.
2. Board discussed the April Education Meeting (April 9th). Rob Cipolla from McGuireWoods has been secured as a speaker. The following topics will be discussed:
  - a. Cadillac Tax
  - b. SECURE Act
3. Board discussed the June Education Session (June 11th).
  - a. Mercer Report Out - Bill Howard confirmed
  - b. Political Implications/Landscape - Terry Daily confirmed
  - c. Pharmacy/PBM's - Heather from Archimedes confirmed
  - d. HealthCare Consolidations - Buck confirmed
4. Board discussed topics for the September Education Session - Mental Health Day.
  - a. Political Landscape - Hillary to confirm a speaker
  - b. ICRA - Hillary to explore Willis resource
  - c. Rebranding of EAP - Kim to check on HERO rollout
  - d. Big Health - new ways to tackle mental health (for example, texting)

- e. McGriff - Anne Hensley
- 5. The Board also discussed ideas for the Annual Meeting.
  - a. Slated for November
  - b. Cultural Art Center in Glen Allen - JoAnn Perkins

### **Membership Report**

Peter shared his experience from the National Leadership Forum he attended in Wisconsin. Most chapters shared similar feedback and challenges for members. From a national level, the society is pushing to engage individuals in colleges and making a push for individuals to be CEBS compliant (through self reporting for continuing education). Peter was able to tour the society and commented on the amount of printed material needed to support the various chapters and individuals. He will share a binder full of material as well as resources at our next in person meeting.

### **Publicity Report**

Update to be provided in April.

### **Sponsorship Report**

Update to be provided in April.

### **Other Business Discussed:**

- 1) Kim completed the Audit on the CE credits and we passed.
- 2) Kim has been working on the summer social at the Wine Station. She plans on offering a limited menu. The Mosaic was the caterer in the prior year.
- 3) The Board still needs to get together for a group picture to post on the website.
- 4) Bonnie to add Mary Riley from Marsh to the distribution list.

### **Adjournment**

The meeting was adjourned at 8:51 a.m.

### **Next Meeting of the Board**

The next Board meeting is scheduled for Thursday, April 2nd at 8:15 a.m. as a teleconference. Dial in information will be provided on the meeting invite.

Respectfully submitted,

Bonnie Dean, CEBS