

**The Richmond Chapter of the International Society of Certified Employee Benefit
Specialists, Inc.
Minutes of the Board of Directors Meeting Held on March 4, 2021
via Teleconference**

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on March 4, 2021.

Board Member	Present	Absent
Sarah Faulkner - President	x	
Bonnie Dean - Vice President	x	
Neil Turnage - Secretary	x	
Peter Thompson – Treasurer	x	
Brittany Sims - At Large/Sponsorship Chair	x	
Nick Ciccolo - At Large/Membership Chair	x	
Kim Csan – Past President		x
Craig Rupert – Webmaster	x	

Call to Order

Sarah called the meeting to order at 8:18 a.m.

Secretary's Report

The January and February minutes were approved.

Treasurer's Report

Bonnie shared the February Treasury Report, and it was approved by the Board.

Education Report

Neil secured speaker for April 1st Webinar session: Matt Stader, Senior Director of Policy & Strategic Planning, VHHA

Membership Report

Nick communicated the current membership count was at 28 and our goal for the membership challenge is 41. Nick will continue to work with Jennifer Mathe in increasing our membership outreach.

Publicity Report

Nothing new to share.

Sponsorship Report

Nothing new to share.

Other Business Discussed:

1. Bonnie and Sarah were able to update BOA so they both have access and banking privileges.
2. Discussed distribution of first newsletter to be sent out no later than end of day March 9th to include information about upcoming webinar on April 1st.
3. Nick/Neil will be reaching out to Matt Strader to obtain copy of his slides to ensure Peter has time to submit for education credits.

Adjournment

The meeting was adjourned at 8:45 a.m.

Next Meeting of the Board

The next Board meeting is scheduled for Thursday, May 6, 2020 at 8:15 a.m. as a teleconference in follow up to our April 1st webinar. Dial in information will be provided on the meeting invite/ meeting agenda.

Respectfully submitted,

Sarah Faulkner, CEBS