

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.  
Minutes of the Board of Directors Meeting Held on March 10, 2022  
via Teleconference**

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The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on March 10, 2022.

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Peter Thompson – President	x	
Vacant - Vice President		
Sarah Faulkner– Treasurer/Past President	x	
Vacant - Secretary		
Susan Woodward - At Large/Membership Chair	x	
Brittany Sims - At Large/Sponsorship Chair	x	
Craig Rupert – Webmaster	x	

**Call to Order**

Peter called the meeting to order at 8:16 AM.

**Secretary’s Report**

The February 2022 Minutes were approved.

**Treasurer’s Report**

The February 2022 Treasurer’s Report was approved.

**Education Report**

Nothing new to share.

**Membership Report**

Nothing new to share.

**Publicity Report**

Nothing new to share.

**Sponsorship Report**

Nothing new to share.

## **New Business**

- The Board discussed whether to begin applying a cost to Chapter members and non-members for scheduled events (virtual and in-person). For 2022, the Chapter agreed to continue not charging for virtual events and only charge for in-person events when such events included a meal and/or social component for which the Chapter would incur a cost.
- The Board noted the high participation among members and non-members for virtual events and expressed reservations about the potential for lower-than-expected participation for in-person events at this time.
- Brittany Sims shared feedback with the Board from her attendance at the Chapter Volunteer Forum which took place in Brookfield, WI on March 3, 2022. Brittany noted that only about a third of Society chapters have returned to meeting in-person. She also shared other topics discussed included the pros and cons of hybrid meetings and outreach to the local chapter of Gamma Iota Sigma, among other items.
- The Board discussed a return to in-person meetings, with the suggestion to conduct in-person meetings every other month starting in June.

## **Adjournment**

The meeting was adjourned at 8:58 AM

## **Next Meeting of the Board**

The next Board meeting is scheduled for Thursday, April 7, 2022, at 8:15 a.m. Dial in information will be provided on the meeting invite/ meeting agenda.

Respectfully submitted,

Peter S. Thompson, CEBS