

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.  
Minutes of the Board of Directors Meeting Held on September 5, 2019  
Panera**

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The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on September 5, 2019.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Hillary Keeton - President	x	
Kim Csan - Vice President	x	
Sarah Faulkner - Secretary/Publicity Chair	x	
Caroline Sage - Treasurer		x
Nick Ciccolo - At Large/Sponsorship Chair		x
Peter Thompson - At Large/Membership Chair		x
Sharon Jahn – Past President	x	
Craig Rupert – Webmaster		x

**Call to Order**

Hillary called the meeting to order at 8:15 AM

**Secretary's Report**

The minutes from the August meeting were approved as distributed.

**Treasurer's Report**

Kim reviewed the August Treasurer's report sent via email to all attending board members and approved.

**Education Report**

- 1) Invitation confirmed to be sent out September 6<sup>th</sup> with reminder email the following week.
- 2) Confirmed order of speakers for September 19th Half Day Session:

8:00 Smart Path/ Financial Wellness- approved CE

9:00 Legal Resources/ Identity Theft- approved CE

10:00 Purchasing Power/ Financial Flexibility- approved CE

11:00 Student Loan/Financial Planning- approved CE

**Other Business Discussed:**

- 1) Dinner reservations confirmed for Symposium Chapter dinner in New Orleans

**Adjournment**

The meeting was adjourned at 8:27 AM

**Next Meeting of the Board**

The next Board meeting is scheduled for Thursday, October 3 at 8:15 a.m.

Respectfully submitted,

Sarah Faulkner, CEBS, PHR