

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.**  
**Minutes of the Board of Directors Meeting Held on September 2, 2021**  
**via Teleconference**

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The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on September 2, 2021.

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Sarah Faulkner – President	x	
Peter Thompson - Vice President	x	
Bonnie Dean– Treasurer	x	
Brittany Sims - At Large/Sponsorship Chair	x	
Nick Ciccolo - At Large/Membership Chair	x	
Kim Csan – Past President	x	
Craig Rupert – Webmaster	x	

**Call to Order**

Sarah called the meeting to order at 8:19 a.m.

**Secretary's Report**

The June and August minutes were approved.

**Treasurer's Report**

Bonnie shared the June and July Treasury Report, and it was approved by the Board.

**Education Report**

Board discussed virtual fall session in October/November. Nick had a speaker in mind to focus on health and wellness benefits post pandemic.

**Membership Report**

Nick will be following up with new CEBS Completers about joining the chapter.

**Publicity Report**

Nothing new to share.

**Sponsorship Report**

Nothing new to share.

**Other Business Discussed:**

1. Sarah will look into locating petty cash (\$60.00)

**Adjournment**

The meeting was adjourned at 8:39 a.m.

**Next Meeting of the Board**

The next Board meeting is scheduled for Thursday, October 7, 2021 at 8:15 a.m. Dial in information will be provided on the meeting invite/ meeting agenda.

Respectfully submitted,

Sarah Faulkner, CEBS