

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.
Minutes of the Board of Directors Meeting Held on March 3, 2016
International Mission Board**

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on March 3, 2016.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Jean Robinson –President	x	
Rebecca Felts – Vice President	x	
Hillary Keeton - Secretary/Publicity Chair	x	
Sharon Jahn – Treasurer	x	
Nick Ciccolo – At Large/Sponsorship Chair	x	
– At Large/Education Chair	x	
Dustin Shuman– At Large/Membership Chair		x
Debbie Foster – Past President	x	
Craig Rupert – Webmaster		x

Call to Order

Jean Robinson presided and called the meeting to order at 8:15 a.m.

Secretary’s Report

The minutes from the February 4, 2016 meeting were submitted. A motion was made to approve, it was seconded, and the motion carried.

Treasurer’s Report

Sharon presented the treasurer’s report. A motion was made to approve, it was seconded, and the motion carried.

Education Chair Report

There was discussion regarding the upcoming April session and we still need to confirm with the speaker. Given that we are going green the ISCEBS has agreed to take back any additional binders that we have and we will return them in April.

Membership Report

Nothing to report, at this time.

Publicity Report

Nothing to report at this time.

Sponsorship Report

Nick reported that there have been many commitments already. Mercer, MetLife, Standard, CIGNA, Optima, Aetna and BB&T have committed support at this time.

Old Business

The June session speakers have not been finalized. Nick is going to reach out regarding a pharmacy trends speaker from Mercer and someone to present the Mercer survey. Debbie stated that she has confirmed a speaker and Alice Fay is confirmed to speak on employee engagement.

The September full day session topics were also discussed. UNUM will be offering a 1 hour ethics class in addition to James Keeton speaking on estate planning practices. Debbie is reaching out to Jared Cohen at the Hartford to see if he will speak on life insurance, Nick is reaching out to a contact at FinFit and Jean has requested that Pat Jarret speak on H.S.A.'s.

Kelly Whitaker offered to speak on ACO's, we are going to request that she be the speaker for the October session.

Jean presented options for pens and flash drives to be distributed at the full and half day sessions and the board agreed. These will be ordered and presentations of speakers will be loaded on the flash drives prior to the sessions.

New Business

The chapter social has been moved to May and will be held at Ardent Brewery. We will have the evening catered by Belmont Pizza and Chick-Fil-A.

Adjournment

The meeting was adjourned at 9:30 a.m.

Next Meeting of the Board

The next Board meeting is scheduled for Thursday, April 7 at 8:15 a.m. at the offices of International Mission Board.

Respectfully submitted,

Hillary Keeton, CEBS