

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.
Minutes of the Board of Directors Meeting Held on February 2, 2023
Via Teleconference**

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on February 2, 2023.

Board Member	Present	Absent
Peter Thompson – President	x	
Vacant - Vice President		
Sarah Faulkner– Treasurer/Past President	x	
Vacant - Secretary		
Susan Woodward - At Large/Membership Chair	x	
Vacant - At Large/Sponsorship Chair		

Call to Order

The meeting was called to order at 8:17 AM.

Secretary’s Report

The January 2023 Minutes were approved.

Treasurer’s Report

The January 2023 Treasurer’s Report was approved.

Education Report

Nothing to report.

Membership Report

Nothing to report.

Publicity Report

Nothing to report.

Sponsorship Report

Nothing to report.

New Business

- The Board discussed the strategic goals for the local ISCEBS chapter that were developed as part of the planning session conducted on January 26, 2023.
- The Board discussed educational and professional development opportunities and identified dates in April 2023 for the first education session of the year. The Board also recommended two (2) speaker presentations in April (i.e., half-day session) and discussed potential speakers. Peter would circulate the local chapter speaker form that board members could use to connect with potential speakers.
- The Board also looked to identify a date in June for the chapter's annual social event and discussed several venues for consideration.
- The Board established that events for 2023 would be in person, unless otherwise indicated.

Adjournment

There being no other business, the meeting was adjourned at 8:55 AM.

Next Meeting of the Board

The next Board meeting is scheduled for Thursday, March 2, 2023, at 8:15 a.m.

Respectfully submitted,

Peter S. Thompson, CEBS