

**The Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc.
Minutes of the Board of Directors Meeting Held on June 8, 2023
Via Teleconference**

The regular monthly meeting of the Board of Directors of the Richmond Chapter of the International Society of Certified Employee Benefit Specialists, Inc. was held on June 8, 2023.

Board Member	Present	Absent
Peter Thompson – President	x	
Vacant - Vice President		
Sarah Faulkner– Treasurer/Past President	x	
Vacant - Secretary		
Susan Woodward - At Large/Membership Chair	x	
Vacant - At Large/Sponsorship Chair		

Call to Order

The meeting was called to order at 11:16 AM.

Secretary’s Report

The May 2023 Minutes were approved.

Treasurer’s Report

The May 2023 Treasurer’s Report was approved.

Education Report

Nothing to report.

Membership Report

Nothing to report.

Publicity Report

Nothing to report.

Sponsorship Report

Nothing to report.

New Business

- The Board discussed planning and preparation for the first chapter's annual social event. Peter confirmed the reservation for 10 guests at River City Roll on Tuesday, June 20th from 5:00-7:00pm.
- Peter confirmed that the Society would assist with creating the registration link to allow members to register for the event. This would help to ensure a proper count of participants.
- The Chapter newsletter for Q2 2023 was discussed and would include information about the annual social and a registration link. The Board targeted the week of June 12th to distribute the newsletter to members and students. Sarah will send the newsletter.
- The Board discussed additional planning efforts for the fall education session, including proposed topics for consideration. Sarah would reach out to Westwood Club to confirm availability. Peter would resend the proposed list of topics for consideration of potential speakers.

Adjournment

There being no other business, the meeting was adjourned at 11:45 AM.

Next Meeting of the Board

A Board meeting is not scheduled for the month of July.

The next Board meeting is scheduled for Thursday, August 3, 2023, at 8:15 a.m.

Respectfully submitted,

Peter S. Thompson, CEBS